

Admin Times

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THE CORPROATION OF EXECUTIVES AND ADMINISTRATORS

**Qualifications & Memberships
Facilitated by CEA
Confirmation of
European Professional
Identification
for
Individual Accomplishment**

The Publication Agent is the Consortium of Professional Bodies and Universities (CPBU Ltd)



SYNOPSIS OF CEA

The Corporation of Executives and Administrators (CEA) is a unique International Professional Body incorporated in Great Britain in the year 1981 as a Non-Profit Quasi Charity Professional Learning Award-ing Institution. CEA has been providing UK Professional Diplomas and certified Membership in recognition of an individual's achievement in his/her area of profession.

CEA as a Professional Body under the UK company acts 1948 to 1981 section of SIC (92) not have a share capital with dedicated Company Act Code of 9112 offering legitimate UK Accredited Professional Learning Qualifications with the authority of awarding of appropriate Grade of Diplomas & Certified Professional Member-ships from any of the Faculties that may deemed since the year of 1981.

CEA has two official publications the Journal is known as "ADMIN WORLD" and Nes Letter with the title of "ADMIN TIMES" with the British Library Legal Deposit Office approved ISSN 1352-0091 in the year October 1993.

CEA's Learning Academies are represented by National, Regional, and District in every country. CEA's representation is monitored and supervised by individual Executive Emissary to maintain high professional quality standards in relation to their qualifications and memberships to the international market.

CEA's Examiners, Assessors and Verifiers of all their awards memberships are UK-Commission for Consistent Learning(UK-CCL). Their Professional Quality Management Standards (PQMS) are to the ISO 9001:2008, which gives creditable value for the CEA's Qualifications and Certified Memberships.

CEA's Examinations are held each year in May and December at the nominated centres approved by UK-CCL. As CEA's Learning Programme Syllabus are designed for Five Months Tutorial Scheme.

CEA's Three Dedicated Learning Faculties

- 1. Faculty of Certified Hospitality Administrators**
- 2. Faculty of Certified Legal Administrators**
- 3. Faculty of Certified Technology Administrators**

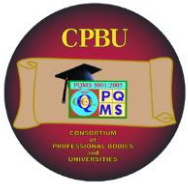
Certified Memberships

Since the annual review on December 28th, the CEA's Membership Faculties concept is different from the Learning Academies. The Executive Board of Governors and Trustees approved to adopt as many faculties as may deem necessary to offer memberships only, as the objective is to promote Skill Awards under the scheme of Affirmation for Prior Experience Learning (APEL), which is widely accepted by many countries academic institutions internationally. Every Membership is offered with either a Diploma or Skill Certification. To this effect, CEA has in the region of 24 Faculties Membership available for any matured work experienced individuals.

Secondly, CEA being an innovative UK Professional Body along with the UK Company Act 1948 incorporations Memorandum of Article, has come about to offer for all International Degree holders "Eminent Certified Professional Membership" to confirm the European acceptance of their academic achievement. The CEA's Executive Board of Governors and Trustees are proud to state that they are the first UK Professional Body to come up with unique certification for Non-European Academic Degree holders.

Events and Publications

The Executive Board of Governors has nominated the **Consortium of Professional Bodies & Universities (CPBU Ltd)** to be their event and Publication Management Representative since January 2011. From this date, the "**Admin World & Admin Times**" will be published by CPBU, and on the same contrary, all the **Graduation Ceremonies** will come under the same judiciary.



Management and Business Development

Up to December 2011, all the day-to-day Operational Management and Business development activities were carried out by the members of the trustees on an honorary basis. Due to the demand for commitment soothes the steady growth of the CAEA, the Executive Board of Governors and Trustees came up with the proposal to hand over to an organization to take control of the important task. They unanimously came to a conclusion to hand it over to European Center for Professional Studies (ECPS) with these specific responsibilities from April 2012. These arrangements will benefit the CEA in the long term.



International Emissary

The Executive Board of Governors and Trustees had a very successful Emissaries operation and they have to take drastic action in reducing the Emissaries in the early part of 2011, they suspend the operation Kingdom of Bahrain and the Republic of Egypt until further notice. In December 2011, CEA had a new development by opening the Executive Emissary in Ma- Malaysia and in April 2012 in Bangladesh. Malaysian operation under Bos- ton Metro headed by Mr. Sivamurthy as the CEO and National Learning Academy Innovative International College along with Bangladesh operation by Maestro Education by Dr. Kamrul Ashan as the CEO and National Academy Red Hill University College. The management and Development organization European Centre for Professional Studies (ECPS) is having many new plans in taking forward CEA's market awareness in a big way.

Eminent Certified Membership

European Centre for Professional Studies(ECPS) have done market research recently and has informed the CEA's Trustees that there is a reasonable demand for Eminent Certified Membership, as Non European Graduates wish to obtain this Unique awards, as it has helped Several and dates able to get salary increase and better job position big multinational companies in Middle East and Asian countries. It is a welcoming news for the CEA members.

Growing up Philosophy

There are only four secrets to staying young, being happy, and achieving success. You have to laugh and find humor every day. You've got to have a dream. When you lose your dreams, you die.

We have so many people walking around who are dead and don't even know it! There is a huge difference between growing older and growing up.

If you are nineteen years old and lie in bed for one full year and don't do one productive thing, you will turn twenty years old. If I am eighty-seven years old and stay in bed for a year and never do anything I will turn eighty-eight.

Anybody! Can grow older. That doesn't take any talent or ability. The idea is to grow up by always finding opportunities for change. Have no regrets.

The elderly usually don't have regrets for what we did, but rather for things we did not do. The only people who fear death are those with regrets...'

**REMEMBER, GROWING OLDER IS MANDATORY.
GROWING UP IS OPTIONAL.**

- **We make a Living by what we get. We make a Life by what we give.**
- **God promises a safe landing, not a calm passage. If God brings you to it, He will bring you through it.**

Spotlight on the Honorary Rector General



Andrew Jude Rajanathan is a graduate of the London School of Economics. He was recently selected as one of the top 25 most entrepreneurial graduates in the U.K. for the New Entrepreneurs Foundation - a new program designed to nurture Britain's future entrepreneurs. As part of the programme he is placed at Liv-ex: The Fine Wine Exchange. Prior to this experience his first real job from University was at Groupon - the fastest-growing company in the world. During his University years he spent much of his time outside of the classroom in the newsrooms of the BBC & The Financial Times. He published several articles featured online and in print for both organizations and even commented on the England World Cup 2010 games for the BBC Asian Network.

During University, Andrew received leadership training from both the three faiths forum and the Young Foundation via the ParliaMentors and Uprising Leadership programs. Both programs opened doors to the worlds of politics and business. His involvement in both these organizations opened doors to important institutions in the media, government, business, and the third sector. He understands that for society to work properly all these areas must be recognized and encourage the best minds to work on the hardest problems facing all aspects of the community.

He is pleased to represent organizations such as the CEA and considers it an honor to be appointed the Honorary Rector General. The world in the past 20 years witnessed unprecedented levels of opportunity and growth before the market crash in 2008. Unfortunately, in that time period, the value of work experience and real skills hasn't been emphasized. The CEA aims to offer a unique blend of Professional Membership Qualifications to those who do not have an academic degree but have demonstrably achieved many things through their work experience or practical skills in the real world. Like our University graduates today, members and alumni of the CEA must also be celebrated and the value of work experience and real skills must be emphasized to our young people if they want to thrive in Today's global economy.



The CEA has taken a big step forward in garnering global recognition by aligning with the Business Management Association of the UK. This is a mutually beneficial arrangement, which will mean the promotion of both bodies and candidates being able to obtain memberships from both institutions to further accredit themselves.



The Business Management Association is an independent association truly representative of small businesses, operating on an international basis.

The Business Management Association has been established as an authoritative body to promote the aims of the small business sector and formed by various companies, educational establishments, and committed business entrepreneurs all actively involved in the practice of, or education of, small business owners and managers.

The Business Management Association exists to offer an umbrella support service to its members and in addition, will enable the member or company to enjoy the enhanced status expected from membership of a professional association.

The Association firmly believes that the future performance of the small business sector is a vital element in the commercial health and vitality of the world economy. Furthermore, it is realized that many small businesses feel isolated, and they need support, encouragement, advice, a reference source, and an “ear” that will listen. The Association can fill all these needs whilst maintaining a member’s independence and innovation.

The Association is structured to provide the intimacy and relationship one would expect from a professional association whilst providing a range of practical services to assist in improving business efficiency.

Via the awarding of designatory letters together with diplomas in relevant business subjects, The Business Management Association also offers you the chance to update and upgrade your business skills, a vitally important resource in today’s world of business.

This collaboration spells good and solid future for the CEA and there are many other exciting times on the horizon.

Chairman of Trustees appointed by the Camelot Group

Recently, our Honorary Chairman of Trustees has taken up a position with the Camelot Group. Camelot is one of the largest lottery operators in the world. Having a presence in the UK, Mainland Europe, and North America and with an annual turnover of close to 6 billion Pounds, this certainly is a company that will provide a bright future. As well as being the largest operator of lotteries, Camelot is also one of the largest charitable organizations in the UK having donated many billions of pounds and also putting up 2.2 billion Pounds to staging the London 2012 Olympics.

This certainly is a fantastic opportunity, and a great way of spreading the news about the CEA, as ultimately both organizations share the same goal and that is to help as many people as possible. This will no doubt add strength to the cause of The CEA and we look forward to what opportunities can arise as a result of this appointment.



CEA Intentional Coordinating Centre,
"Whetstone House", 2nd, Floor,
1-3 Oakleigh Road North,
Whetstone, London N20 9HE.
Tel: 0208 350 4929

Web: www.ceauk.org E-mail: admission@ceauk.org